



City of Odessa

Public Works Light Equipment Operator



your life | your career | your future

Light Equipment Operator

The City of Odessa is seeking a motivated and personable individual to join our Public Works Department as a Light Equipment Operator. This position will perform street and water utility maintenance and operate light municipal equipment. This is an excellent opportunity for someone with a strong interest in developing a long-term career in the growing utility industry. The selected candidate will play a vital role in supporting the City's infrastructure and essential services while gaining valuable experience in municipal government operations.

The City of Odessa is a vibrant, historic community of approximately 5,500 residents, located just east of downtown Kansas City at the intersection of Interstate 70 and Missouri State Highway 131. Our community offers a welcoming environment and a commitment to high-quality public service.

What's in it for YOU?

The City offers a generous benefits package including paid vacation in the first year, twelve paid holidays, employee paid health, dental, and vision insurance, an employee assistance program, ongoing training, and LAGERS retirement with a starting salary range from **\$20.00 per hour**, depending on qualifications. Not to mention we have a pretty rock star team that you will get to hang out with every day...

How to Join our TEAM?

A full job description and an application can be found on our website. Applications can be submitted via the website, emailed to karen.findora@cityofodessamo.com, or dropped off at City Hall.

24 April 2026

First Review of Applications

www.cityofodessamo.com

@odessamissouri | @cityofodessa_mo





City of Odessa

228 S Second Street • PO Box 128 • Odessa, MO 64076
 Phone: 816-230-5577 • info@cityofodessamo.com
 www.cityofodessamo.com

Light Equipment Operator

Department:	Public Works	Reports To:	Street and Water
FLSA Status:	3	Standard:	Hourly
Prepared:		Grade:	

Job Summary: Operates and maintains light and medium-duty equipment used in street and water operations; assists with street repairs, water main breaks, meter replacements, and utility maintenance; performs preventive maintenance on equipment; and supports safe, efficient public works operations.

Supervision Received: Works under the general supervision of the Street and Water Superintendent; may receive direction from the Heavy Equipment Operator or other department supervisors.

Supervision Authority: Street and Water Superintendent; with direction from the Heavy Equipment Operator

Duties and Responsibilities:

- **Equipment Operation:** Operate skid steer, front loader, mini excavator, tractor, mower, paver, roller, street sweeper, snow plow, dump truck, and related equipment to complete assigned work.
- **Street Maintenance and Repair:** Assist with pothole repair, street patching, milling, slot cutting, paving, crack sealing, and roadway cleanup.
- **Snow and Ice Control:** Plow snow, spread salt and sand, and operate winter maintenance equipment during weather events.
- **Water Main and Service Repair:** Assist with locating leaks, excavating water main breaks, installing and repairing services, replacing hydrants, and restoring disturbed areas.
- **Meter Maintenance and Replacement:** Replace water meters, adjust meter pits, lids, and risers, insulate meters, and repair or rewire meter nodes.
- **Utility Locates and Marking:** Call in locates to 811; locate and mark water mains and storm drains; and support Missouri One Call requests.
- **Equipment Maintenance:** Perform preventive maintenance and basic repairs on vehicles, equipment, and tools; inspect equipment and report defects.
- **Field Support and Site Prep:** Prepare job sites for repair work; clean ditches and drains; set up work zones; and assist with traffic control.
- **Facility Maintenance:** Clean and maintain public works buildings, yards, and equipment storage areas.
- **Public Interaction:** Communicate with citizens regarding service issues, street work, and water repairs; provide courteous customer service.
- **Emergency Response:** Respond to after-hours calls, water breaks, and severe weather events as needed.
- **Cross-Department Support:** Assist wastewater operations, lift stations, and utility crews as assigned.

The individual in this role is expected to contribute to the team's efforts by completing other related tasks, as may be assigned.



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Work Schedule:

Occupational Certificates / Licenses:

- Must possess a valid Missouri driver’s license. CDL preferred or ability to obtain.

Education / Vocational Preparation: The following are the minimum education and experience required for the position. An equivalent combination of education, training and experience may be considered.

Education	HS_GED
Experience	2 years previous relevant work experience is required.

Physical Abilities:

- Work requires the ability to sit, stand, and walk for extended periods of time.
- Work requires the ability to complete repetitive wrist, hand, and/or fine motor movement.
- Work requires the ability to grasp, pull, push, and reach.
- Work requires the ability to climb and balance.
- Work requires the ability to talk, hear, listen, and comprehend.
- Work requires the ability to drive and/or operate mechanical equipment.
- Work requires visual acuity of 20 feet or more, visual acuity of 20 inches or less, three-dimensional vision, precise hand/eye coordination, and the ability to distinguish colors.
- Must be able to lift more than 60 pounds.
- Work requires the ability to stoop, kneel, crouch, and/or crawl.

Environmental Conditions:

- Outdoor and shop environments with exposure to weather conditions.
- May be required to work in high or dangerous places.
- Work may involve potentially life-threatening exposure to extreme temperatures, humidity, noise, chemicals or gases, contagious diseases, airborne particles or pathogens, and/or physical trauma.
- May regularly be exposed to uncomfortable temperatures, humidity, noise, chemicals or gases, contagious diseases, airborne particles or pathogens, and/or physical trauma.
- May be required to work in confined spaces.
- Position responsible for completing work that requires the use of a respirator.
- May be exposed to fumes or airborne particles.
- May be exposed to biohazards or bloodborne pathogens.

Equipment And Tools commonly associated with the performance of the functions of this job.

Hand tools, skid steer, front loader, mini excavator, tractor, mower, utility truck, snow plow, slot cutter, milling machine, roller, locator, generator, hot saw, chainsaw, vibro pack, weed eater, dump truck, shoring equipment, leaf blower, computer, line striping machine, leak detector, locate machine, power tools.

Minimum Requirements:

- Knowledge of light and medium-duty equipment operation.
- Knowledge of street and water utility maintenance practices.
- Skill in operating skid steers, loaders, tractors, pavers, and related equipment.
- Ability to read utility locates and markings.
- Ability to follow safety procedures and traffic control standards.
- Ability to perform physically demanding outdoor work.



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- Ability to communicate effectively with coworkers and the public.
- Ability to troubleshoot basic equipment issues.
- Ability to perform preventive maintenance on equipment.
- Ability to work in all weather conditions.
- Ability to work independently without immediate supervision.
- Ability to adapt to changing job priorities.
- Ability to respond to emergency call-outs.
- Ability to maintain reliable attendance.
- Ability to follow verbal and written instructions.
- Ability to recognize hazards and apply safe work practices.
- Ability to maintain accurate work documentation.
- Ability to operate mechanical equipment safely.

Miscellaneous Requirements:

- Ability to pass departmental background check.
- Ability to pass drug screening.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Certain job functions described herein may be subject to possible modification in accordance with applicable state and federal laws, and employees may be required to comply with the changes.

Applicant Selection Process: Applicants will be sought via advertisements and direct recruitment.

All applications will be reviewed on the basis of related experience and education. First interviews will be conducted with the applicants found to have the most experience directly related to the position. The successful applicant will be hired by the approval of the City Administrator and City Clerk. The position will remain open until an experienced, well-qualified, and motivated applicant is found.

Equal Opportunity Statement: The City of Odessa is an Equal Opportunity Employer and complies with all applicable federal, state, and local laws prohibiting discrimination in employment. Employment decisions are made without regard to race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability, genetic information, military service or veteran status, or any other status protected by applicable law.

The City of Odessa provides reasonable accommodations to qualified individuals with disabilities in the application and employment process. If you need accommodation to participate in the hiring process or to perform the essential functions of the position, you may request accommodation at any time.

Employee Signature

Employee Printed Name

Date